

RESERVATIONS ARE REQUIRED FOR ALL SEMINARS AND WORKSHOPS. To reserve for any program, please either mail response form to: RI Workers' Compensation Education Unit P.O. Box 8629 Cranston, RI 02920, call (401) 462-8100 and press option "1", fax response to: (401) 462-8129, or e-mail response to wcedcunit@dlt.state.ri.us

Name: _____

Company: _____

E-mail address: _____

Telephone: _____ Number Attending: _____ Which Programs: _____

Equal opportunity employer/program. Auxiliary aids and services available upon request for individuals with disabilities. TDD: (401) 462-8006

Driving directions to seminar locations:

**RI Department of Labor and Training
1511 Pontiac Ave Bldg. 73 Cranston, RI**

From the north or south: Route 95 to Exit 14 to Route 37 West (Pontiac Ave.). On Route 37, take Exit 3 (Pontiac Ave./Pastore Center). Turn left onto Pontiac. Travel .8 miles and turn right onto Howard Ave. Second right is main entrance to the complex.

From Route 295 north or south: Take Exit 3 to Route 37 East (Airport exit). On Route 37 take Exit 3 (Pontiac Ave./Pastore Center). Turn right onto Pontiac Ave. Travel .7 miles and take a right onto Howard Ave. Second right is the main entrance to the complex.

**Rhodes-On-The Pawtuxet, Inc.
60 Rhodes Place Cranston, RI**

From the north: Rt. 95 south to Exit 17. Turn left onto Elmwood Ave. Take left at fourth light onto Park Ave. Continue on Park until it intersects with Broad St. Right onto Broad and continue for .5 mi. Right at gazebo onto Rhodes Place. Seminar location is straight ahead.

From the south: Rt. 95 north to Exit 16. Take ramp to Elmwood Ave. and take right onto Elmwood. Left at first intersection onto Park Ave. Continue on Park until it intersects with Broad St. Right onto Broad and continue for .5 mi. Right at gazebo onto Rhodes Place. Seminar location is straight ahead.

**RI Department of
Labor and Training
Division of Workers' Compensation
EDUCATION UNIT**

**Presents our seminar
schedule...**

FALL 2006



RI Workers' Compensation

"Employer's Rights and Responsibilities"

Dates: **September 14, 2006**

September 27, 2006

December 6, 2006

(Please choose one)

Times: **8:30 a.m. to 12:00 p.m.**

Registration: 8:00 a.m.

Location: **RI Department of
Labor and Training**

1511 Pontiac Ave. Bldg. 73
Cranston, Rhode Island

We will provide an overview of the employer's role and review their obligations under the RI Workers' Compensation law, including:

- *Claim reporting procedures and forms review*
- *Employee rights and responsibilities*
- *Return-to-work options*
- *Workers' Compensation fraud and compliance*

Additionally, we will include a review of the most violated RI Labor Standards laws. Among the issues discussed will be: Payment of wages, recordkeeping, overtime pay, minimum wage and child labor issues.



Sponsored by the
Education Unit

Disaster Preparedness And Response

"Is Your Business Ready?"

Sponsored by the:
RI Workers' Compensation
Education Unit and
The RIght Safe Coalition

September 28, 2006

8:30 a.m. to 12:00 p.m.

Registration: 8:00 a.m.

**Rhodes On-The-Pawtuxet
60 Rhodes Place Cranston, RI**

All businesses should have a comprehensive emergency plan before any disaster strikes. Emergencies can occur without warning and can take on many forms: fires, hurricanes, floods, winter storms, toxic spills, workplace violence and acts of terrorism. Learn how to protect your business and your employees from these unforeseen events.

In addition to our presentations, we will also include a vendor fair to share information about the public and private resources available when planning for or responding to a disaster.



Sponsored by the
Education Unit

Medical Office Staff Workshop

Date: **November 9, 2006**

Time: **9:00 a.m. to 11:30 a.m.**
Registration: 8:30 a.m.

Location: **RI Department of
Labor and Training**
1511 Pontiac Ave. Bldg. 73
Cranston, Rhode Island

Our presenters will review the procedures to follow in accordance with the RI Workers' Compensation and the RI Temporary Disability Insurance laws. Among the items discussed:

- ♦ *Completion and distribution of all RI workers' compensation forms*
- ♦ *RI Workers' Compensation Medical Advisory Board Protocols*
- ♦ *RI Workers' Compensation Medical Fee Schedule*
- ♦ *The Donley Rehabilitation Center*
- ♦ *Temporary Disability Insurance filings*

Due to limited seating, please do not register if you have previously attended this program.



Sponsored by the
Education Unit